

VIKING BACKERS

Minutes of Meeting

Date: 10 August 2009

Venue: MTH Cafeteria

Attendees: Cordt Goldeisen, Debbie Batzer, Tonya Day, Debra Flentje, Pam Jones, Katherine Martinez, Lisa Mazzuca, Mike McNicholas, Norbert Myslinski, William Neugebauer, Jeannie Prevosto, Tracey Tavai,

Apologies: Lisa Arens, Dave Bleyer, Karen Jury, Debbie Vo

A. WELCOME TO EVERYONE-INTRODUCTION OF ATTENDEES

a. NEW COMMUNICATIONS DIRECTOR- TRACEY TAVAI- WELCOME AND THANKS

b. NEW ADMINISTRATOR- MR. WILLIAM NEUGEBAUER

Cordt called meeting to order at 7.15pm and had everyone present introduce themselves briefly. In summary: Cordt - President, Debbie - Vice President/Administrative, Tonya - Concessions, Debra - Vice President/Ways & Means, Pam - Membership, Katherine - Member at Large, Lisa - prospective member (thanks for attending), Mike - Member at Large, William - Vice Principal, Norbert - prospective member (thanks for attending), Jeannie - Athletic Director, Tracey - Communications

Norbert asked an important question as this was his first contact with our organization: "What is the function of Viking Backers?" Cordt addressed and to briefly summarize:

Viking Backers are the main fundraising organization (Booster Club) of Mt Hebron. We support all teams, clubs & PTA (about 60 in total) all of whom make requests to our organization specifying their needs. From this information we form a budget (this year it is around \$60,000) and set about sponsoring fund raising events/ideas like drivers education, 5K race, Vegas Night so their needs can be meet. Our main funds come from memberships, concessions, Christmas tree sales. In the past we have contributed towards: agenda books, sports uniforms, awards ceremony, scoreboards and such like.

B. DATES FOR THE YEAR

REFER APPENDIX 2

a. AUG 11- COACH'S MEETING- CORDT WILL ATTEND

b. AUG 28- FRESHMAN ORIENTATION

c. OCT 21- ITALIAN DINNER NIGHT

d. NOV 28- CHRISTMAS TREE SALE STARTS

e. MAR 13 2010- VEGAS NIGHT

f. SPORTS SIGN UP??

g. OTHER DATES??

SAT Prep? Fundraising Date?

C. SCHEDULE STUFFING TOMORROW

a. WHO IS HELPING?

b. DO WE HAVE ALL OF THE NEEDED FORMS?

Debra, Katherine, Tonya and Tracey are helping fill envelopes for Guidance tomorrow. Backers forms have been copied and are ready to be added to envelopes at the same time.

Yes, we have all forms.

D. SPORTS SIGN UP NIGHT AND FRESHMAN ORIENTATION

Sports sign up will take place in the cafeteria and Freshman Orientation will take place in the gym.

a. SELL SPIRIT WEAR

Debbie to organize selling of spirit wear on these nights.

b. STATUS OF FORMS WE WILL USE THAT NIGHT- DEBBIE

Debbie has modified form as requested and it is ready to go to print. It remains in two parts, one for coach, one for concessions.

c. SCHEDULING OF TEAM COVERAGE

A meeting to confirm this schedule will take place on September 1st 2009 @6.30pm at the Teachers Lounge.

REFER APPENDIX 1

d. WE NEED PARENT REPS!! BAND LIASON TO ALL VB MEETINGS?

Parent reps are urgently required and during fall athletic break-out sessions Backers need to emphasize the importance of volunteering as a parent rep by mentioning getting involved helps improve communication between us and the teams! Backers need to secure a parent rep for each sport THAT night....please!

A Band Liaison hasn't been appointed yet - Cordt to note for next Agenda.

e. ANYTHING ELSE?

E. WEB SITE- KAREN JURY TO TAKE OVER

Cordt is meeting with Karen on 18th August 2009 to go through the following with Karen. Note to Karen: we are sorry that the following is a lot to take on board and realize it is a lot of work for you, but we appreciate and thank you in advanced!

a. PAM TO SEND LIST OF NAMES TO KAREN MONTHLY OF NEW MEMBERS TO BE POSTED ON THE WEB SITE

Agreed by Pam.

b. ALL UPCOMING DATES SHOULD BE POSTED ***REFER APPENDIX 2***

c. MEETING SCHEDULE SHOULD BE POSTED ***REFER APPENDIX 3***

d. I HEARD THAT DIGITAL SPORTS MAY BE DISSOLVING - JEANNIE ANY WORD?

Jeannie received a letter regarding this matter and emailed it all concerned. Jeannie confirmed that Digital Sports has been brought out by Vantage Learning but to all intents and purposes it is "business as usual". Anything contrary to this will be addressed by Jeannie and passed on to Backers.

e. DEBBIE- IDEAS OF SPIRITWEAR ON WEB SITE

Debbie advised that she is very comfortable with Fieldhouse who currently supply assorted spirit wear, however she will also be dealing with a company called Marlo whose prices are decent and the bonus of using this company is they bill in-house. Debbie would like to offer lanyards (whereby Jeannie interceded by saying she has extra lanyards and will give to Debbie at a later date) and has no stock of magnets.

f. PUT A LIST ON THE WEB SITE OF ALL OF THE TEAMS AND CLUBS THAT WE ARE FUNDING FOR THE YEAR

The general feeling amongst persons attending was this is a great idea and we will do it with the strict understanding that team/club name only is mentioned ie no mention of funds received!

g. POST THAT WHAT COMMITTEE CHAIR PERSONS WE NEED- TRACEY TO SEND ESCHOOL NEWSLETTER ALSO

It was decided that we do need to post committee chair vacant positions as well committee positions already filled. Tracey will look into E-School - Alert media email situation as notification went out early summer advising of a new school system transition from E-school to HCPSS (Alert). .. Tracey to update status at next meeting.

F. CONCESSION START UP FOR THE YEAR- DEBRA

a. FOOD TO ORDER

Backers have a new Cisco representative who is anxious to help out!

b. DRINKS TO ORDER

Coke will now send all literature to our PO Box.

c. NEED MORE VOLUNTEERS

Debra & Tonya mentioned that last school year, while they enjoy running the concessions very much, being up at the school on a daily basis to open and close the concessions (30 home games covered!) as well as coping with all other aspects of concessions proved to be a very heavy commitment. Therefore can all Backers put the word out and help secure volunteers willing to open and close concession stands ONLY so they can be freed up to take care of all else related to concessions.

d. PRETZEL MACHINE/ NEW MICROWAVE?

Debra has sourced a pretzel machine for concessions....for free! Wahooo Debra ... you rock!

A new microwave is required whereby Jeannie interceded and kindly donated a microwave to concessions - many thanks Jeannie!

e. LIGHTS ON OUTSIDE- TIMERS?

Not covered in this meeting - Cordt to note for next Agenda.

f. ANYTHING ELSE??

•Debra asked Jeannie about status of the replacement roof slated for the concession stand (monies has been allotted to building construction for this already) and to Jeannie's knowledge it will not be replaced anytime soon, however, she will keep Backers up to date if/when the status changes. Debra also asked about the possibility of using the side panels of the concession stand (which are blackboards) as a means to raise the visibility of the Backers by working out a system of allotting bulk forms which provide important information and announcements flyers; Sport Game Times / Save the Date / Sign-up / Names and Contacts # of Viking Backers and such like.

•Katherine came up with terrific idea of using portable ground signs which can be rotated around to different areas of the school to raise the awareness of location(s) and status of concession stand(s). - Debbie will be looking into this idea further.

- Pam was asked if she can still highlight certain info on membership forms as she done previously. Concessions acknowledged this helps them tremendously and thank Pam who is still able to do this.
- Katherine mentioned: How to get Clubs more involved with the Backers? Should we look at approaching teachers/parents that run the clubs and how to get more interaction as currently the only contact is clubs asking for money and Backers handing it out. - Cordt to note for next Agenda
- 20 August, 2009 @6.00pm can we please have as many hands as possible to help clean out concessions container? Thanks in advanced!
- Mike is in the process of replacing hot water heater (thank you Mike, you rock!) in concession stand, cost approx \$268.00 .
- Debra asked for access (which Jeannie ok'd) that the fridge/freezer in teachers lounge which actually belongs to Viking Backers, be used as necessary to stock extra frozen food required to keep up with the demands from concessions, especially during the football season.
- Dunking Booth - Debbie to check insurance policy about the possibility of this event taking place on school grounds.
- Tonya has a cheerleader whose parent has a high position within Under Armour and would like to get involved with Mt Hebron. Debbie advised that before any contact can be made, Under Armour have to become an approved vendor with school system by contacting the purchasing office of HCPSS firstly. Jeannie advised that coaches can only use approved vendors, they cannot be exclusive or own up to any form of sponsorship.

G. SPIRIT WEAR

- a. **DEBBIE- WHAT NEEDS TO BE ORDERED?**
Debbie placed an order about 1½ week ago and so it should be here very soon.
- b. **SELLING WHEN- DO WE NEED TO SCHEDULE?**
Not covered this meeting. - Cordt to note for next Agenda.
- c. **BEGIN PLANNING OF ITALIAN DINNER NIGHT**
This will be addressed at next meeting. - Cordt to note for next Agenda
- d. **SET SEPARATE DATE TO START**
This will be addressed at next meeting.

Meeting was adjourned at: 8.50pm

Next meeting is scheduled: **Wednesday**, September 2, @7pm

Fall, 2009, Athletic Orientation Program
Break-Out Classroom Assignments

Sport	Location	Viking Backer Rep.
JV & Varsity Cheerleading	Classroom #105	Tonya
Boy's & Girl's Cross Country	Cafeteria (Front)	Jeannie Yep
JV & Varsity Field Hockey	Classroom #107	Katherine
JV Football	Main Gym	Debbie
Varsity Football	Main Gym	Debra
Golf	Classroom #109	Pam
JV & Varsity Boy's Soccer	Classroom #118	Cordt
JV & Varsity Girl's Soccer	Classroom #110	Debbie
9 th , JV & Varsity Volleyball	Cafeteria (Back)	Tracey

IMPORTANT DATES AUGUST – NOVEMBER 2009

Day	Date	Event	Time	Location
Tuesday	August 11	Fall Coaches Meeting Fall Sport Sign Up	2.30pm-4.30pm 4.30pm-6.00pm	Cafeteria
Saturday	August 15	Fall Sport Try-Outs begin	7.00am - 4.00pm	assorted
Saturday	August 22	Varsity Boy's Soccer scrimmage JV Boy's Soccer scrimmage Field Hockey vs Maryvale Prep HS	10.00am 12.00pm 10.00am-4.30pm	Stadium Hockey Field
Wednesday	August 26	Varsity Boy's Soccer scrimmage NB: Triple Play	4.00pm, 4.45pm 5.30pm	Stadium
Friday	August 28	New Student Orientation JV Football scrimmage Varsity Football scrimmage vs Crossland HS NB: free admission	10.00am 4.00pm 7.00pm	Main Gym Stadium Stadium
Tuesday	September 1	Fall Athletic Orientation Program Fall Break Out (refer schedule 1)	7.00pm 7.45pm	Main Gym
Tuesday	September 8	Back to School Night	6.00pm	Main Gym
Wednesday	October 7	National Honor Society Induction	6.00pm-9.00pm	Gym + Cafeteria
Wednesday	October 21	Viking Backers Italian Dinner Night	tba	tba
Friday	October 23	Powder Puff Football	5.00pm	Stadium
Saturday	October 24	Homecoming Celebration Pancake Breakfast Parade	7.00am	Cafeteria
Tuesday	October 27	Field Hockey play-offs begin NB: single elimination		
Friday	October 30	Boy's & Girl's Soccer play-offs begin		Stadium
Wednesday	November 4	Winter Coaches meeting Sports Sign Up	2.30pm-4.30pm 4.30pm-6.00pm	Cafeteria Cafeteria
Friday	November 6	Volleyball play-offs begin		Gym
Friday	November 13	Football play-offs begin		Stadium
Saturday	November 14	Winter Sports Try-Outs begin		assorted
Thursday	November 19	Winter Athletic Orientation Program Winter Break-Out Sessions	7.00pm Following	Cafeteria
Saturday	November 28	Viking Backers Xmas Tree Sale begins		



Mount Hebron High School Viking Backers Meeting Schedule, 2009-10

DATE	LOCATION	TIME
Monday, August 10, 2009	Media Center	7.00pm
Wednesday, September 2, 2009	Media Center	7.00pm
Monday, October 5, 2009	Media Center	7.00pm
Monday, November 2, 2009	Media Center	7.00pm
Monday, December 7, 2009	Media Center	7.00pm
Monday, January 11, 2010	Media Center	7.00pm
Monday, February 1, 2010	Media Center	7.00pm
Monday, March 1, 2010	Media Center	7.00pm
Monday, April 12, 2010	Media Center	7.00pm
Monday, May 3, 2010	Media Center	7.00pm
Monday, June 7, 2010	Media Center	7.00pm